

Idaho Association of Collegiate Registrars and Admissions Officers Board Meeting

**January 11, 2018**

**9:00 a.m.**

**College of Western Idaho NCAB**

**Board Members**

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| Ashley Larson, Idaho State University, Admissions Chair | Dan Guthrie, College of Southern Idaho, Past-President |
| Aubi Crabtree, Idaho State University, Secretary/Treasurer |  |
| Corinne Mccullough, Idaho State University, Technology Chair | Katie Price, Boise State University, President |
| Dana Gaudet, Idaho State University, OSBE Representative | Samantha Grapes, College of Western Idaho, Registrar Chair |
| Greg Franz, College of Idaho, President-Elect |

**Agenda Items**

1. IACRAO conference 2018
	1. IACRAO Diversity Representative – make sure we include in the planning session
	2. Planning meeting today!
2. Higher Education Tour February 12-March 23
	1. Legislators in attendance
		1. Friday, February 23rd at both Caldwell and Middleton HS
		2. Infographic – what to include?
	2. Media news story to promote awareness of tour?
		1. Could we invite media students to come and film at certain schools to create a video for the nextstepsidaho.gov website?
	3. Magazine distribution- what’s the plan?
	4. Video updates
	5. Scanner technology meeting
		1. With Admissions staff Monday, January 29th at 11 a.m.
		2. Need to schedule for high school counselors
		3. This may be too late for this year, but if so, we can start working on approval for next year.
3. Website updates
	1. Consolidate calendars?
	2. Directories- how should we do this so the counselors are responsible to update on their own?
		1. Google forms?